

**Rules for conducting written examinations
for candidates for grade 1
Paderewski International Secondary School in Lublin
for the 2024/2025 school year**

I. The written examination in English and mathematics for foreigners will be conducted on April 6, 2024. The exam will be conducted via online videoconference.

Each candidate taking the online written exam should:

- ✓ be able to use the Internet connection (image and sound),
- ✓ write the exam yourself, outsiders cannot participate in the exam - if the exam is disrupted, it will be interrupted and canceled,
- ✓ have a valid document allowing the examiner to verify the candidate's identity.

II. The online written exam can be divided into stages:

1) establishing online contact between the recruitment committee and the candidate

How to start an online conversation?

Two days before the interview date, i.e. Thursday, **April 4, 2024**, you will receive a link with an invitation to the interview from a member of the recruitment committee to the e-mail address you provided. (ATTENTION! If you do not receive an e-mail with a link to the meeting on that day, please inform the coordinator rekutacja.liceum@paderewski.lublin.pl).

On the day of the interview, at exactly the designated time, click on it. You will be redirected to Google Meet, click "I want to join". You will be asked to confirm "image" and "sound", confirm both messages.

2) checking the candidate's identity

After establishing the connection, the recruitment committee will ask the candidate to answer a verification question. You will be asked to point the camera at you so that the examiner can see you while working

3) taking the written exam

• written English exam, conducted via the testportal platform

- ✓ once you are at the online meeting, the supervising teacher will provide you with a link which, when clicked, will redirect you to the platform's website with the exam,
- ✓ Enter: name, surname, email address.
- ✓ Click "Start test",
- ✓ You can return to each question,
- ✓ When you have checked your answers, click "Finish" on the last question.

• written exam in mathematics for foreigners, conducted via the testportal platform

- ✓ prepare sheets of paper and a pen,
- ✓ once you are at the online meeting, the supervising teacher will provide you with a link which, when clicked, will redirect you to the platform's website with the exam,
- ✓ Enter: name, surname, email address.
- ✓ Click "Start test",
- ✓ If you are unable to save your answers online, write down the solutions on your previously prepared paper,
- ✓ You can go back to each question,
- ✓ When you have checked your answers, click "Finish" on the last question.
- ✓ After completing the exam, the examiner will ask you to take photos of all your solutions to the tasks and send them to the examiner (Messenger, WhatsApp, email).
- ✓ Once you confirm receipt of the files, the exam will end.

ATTENTION!

"Honest Solver Technology" is active in the test. Do not click outside the test area. Any attempt to leave the test tab will be logged and you will see a warning. After several warnings, the test will automatically end.

Before you start, turn off background programs, instant messaging, and system notifications as they may block the test.

4) completion of the written exam

You inform the admissions committee member that the exam has been completed and confirm that you have sent photos of your written notes (Mathematics exam only). Once verified, you can leave the meeting.

If you have any additional questions:
contact recruitment coordinator Anna Wojciechowska rekrutacja.liceum@paderewski.lublin.pl